

## **Judges Procedures Meeting Notes:**

### **Introductions:**

Tournament Director:

Tournament Scoring:

OR/RR/Team Round Score Recording:

Leader board:

Field crew chief:

DOS Director of Shooting:

COJ Chairman of Judges:

Judges:

Technical Delegate:

### **Take care of yourself:**

Water, Breaks, Outdoors (Shade, Sun Screen)

**First Aid:** \_\_\_\_\_

### **Judging Procedures:**

We are here to oversee fair competition and to facilitate the tournament process.

By doing so the event will be successful by running efficiently and correctly.

Space yourselves evenly along the waiting line while shooting is taking place. Act and be attentive to the smooth execution of the tournament process. We will rotate judging areas. (Outdoors: Ask for shade and protection)

### **Judges restroom breaks:**

Inform a fellow judge, the COJ will fill in or the judges will shift to cover the line.

### **Shooting range life safety emergency:**

If time permits ask the DOS to stop shooting. Should injury is imminent, blow your whistle at least 5 times and inform the DOS.

### **During shooting:**

1. Bow arm may not be extended in the raised position until the command to shoot, one whistle blast.
2. Watch for unsafe drawing of the bow.
3. Warn an archer if they behave unsafely and note time and archer. (warn them between ends if appropriate so as not to disturb their actual on the line shooting)
4. Notify the COJ if an archer repeatedly violates safety instructions after being warned for possible disqualification.

### **Facilitate equipment failure resolution:**

1. Have the archer step back from the line. (So as not to disturb the other archers)
2. Ask how many arrows are left to be shot. Ask how long it will take to affect repairs.
3. Inform the archer that they may not delay the tournament for more than 15 minutes including the time it takes to shot the make up arrows. (typically two ends)
4. Inform the DOS who will note the time.
5. Keep the DOS informed as to the progress of the equipment resolution.
6. The DOS will direct if the arrow(s) will be shot at the after that end, or distance.

### **Medical problems, (Non emergency)**

1. Direct to first aid
2. Treat like equipment failure including 15 minute delay.
3. Inform DOS should an archer withdrawal from competition.

### **Bounce outs, pass throughs and hanging arrows:**

1. Have all the archers that are shooting on the same target face step back to the waiting line.
2. Inform the DOS of the status of the arrow.
3. When the DOS holds the line, judge and scoring team to determine arrow value, mark the score card, mark the arrow hole and return to the waiting area.
4. Note that bounce out, pass throughs and hangers are due to the tournaments equipments "fault". As a result make up arrows should be shot as soon as possible so that the archer are able to shoot in as close to the same conditions as the rest of the field.

### **Make up arrows:**

1. The DOS may ask you to time make up arrow with your stop watch.
2. (Outdoors) COJ may determine that the make up arrows must be shot immediately following the distance. The COJ may determine that 15 minutes is equivalent to two ends of normal tournament pace.

### **During Scoring:**

1. Let the competitors move to the targets to score before the judges proceed.
2. Wait on the 3 meter line until given the signal to walk forward.
3. During the first scoring end, see that the archers are double scoring.
4. Remind the archers to avoid touching the arrows, target face, target and buttress until all the arrows are scores marked on the score cards.
5. Remind archers to mark their arrow holes without defacing it.
6. If time allows, visually check to see that the arrow holes are marked paying close attention to the yellow and red areas.
7. Assist with judging of adjacent areas as necessary.
8. Check that all the arrows have been removed from the targets.
9. Line up when your area is clear.
10. Walk briskly your enthusiasm encourages the archers to move with purpose.

### **Correction scorecards by the archers:**

1. A mistake on the scorecard may be corrected before the arrows are withdrawn, provided that all the athletes on the target and scoring team agree to the correction.
2. The corrections score card must be witnessed and initialed by all the athletes on the target.
3. Any other disputes concerning entries on a scorecard must be referred to a judge.

### **Correction scorecards by the archers:**

1. Only single arrow values need be corrected by a judge,
2. Use a red pen.
3. Slash through the wrong value, mark the correct value and Initial to the side.

**Calling an arrow:** (Feel free to call a family members arrow value)

1. All with a sense of authority and confidence.
2. All other arrows on the bale to be scored before you call the arrow.
3. Do not touch anything, arrow, target face etc.
4. Position your self perpendicular to the arrow and line with your ear almost touching the target face and look with you magnifying glass and flashlight.
5. Do the same on the opposite side of the target face.
6. Look down the shaft and check the circle shape of the scoring line.
7. When you are confident of the value, call the number and walk away smartly.
8. No discussions.

If you have a question, ask a fellow judge and the COJ. We are here to help each other.  
Lets do it right!

**Event and schedule:**

Equipment Inspection

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Official Practice

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Late equipment Inspection

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Dress Code

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AM

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Lunch

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PM

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Team Round

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Olympic Round

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Official's payment

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Other

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**Notes:**